

STOW BEDON & BRECKLES PARISH COUNCIL

10 June 2017

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in St Botolph's Church, Gravelpit Hill, Stow Bedon, NR17 1BX, on Monday, 19 June 2017 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 15 May 2017.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [7.1.1] **Blocked gullies on A1075.** Norfolk County Council have refused to take any action, but said they would "continue to monitor the problem".
 - 6.2. [7.1.2] **Missing 'studs' (cats' eyes) signs on B1111.** NCC highways have confirmed that it is intended to surface dress these roads. This should be in the next few months (weather permitting) and then the studs will be replaced and the signs removed.
 - 6.3. [7.1.4] **Grass cutting at junction of B1111 and A1075.** The Clerk has ascertained that this should be cut within the next two months as part of the verge cutting programme.
7. **To receive** Correspondence (pre-circulated).
 - 7.1. Norfolk Constabulary: *Thetford & Attleborough Newsletter* - April 2017.
 - 7.2. *Clerks & Councils Direct* - May 2017.
 - 7.3. HM Revenue & Customs: *BACS Remittance advice* - VAT refund.

- 7.4. The Pensions Regulator: *Automatic enrolment duties: Acknowledgement of declaration of compliance.*
- 7.5. Norfolk County Council: *Better Broadband for Norfolk Information Sheet 26 - 26 May 2017.*
- 7.6. Seafarers UK: *Please fly the Red Ensign for Merchant Navy Day.*
- 7.7. Barclays Bank Plc: *Your Community Account statement - 29 April - 31 May 2017.*
- 7.8. Barclays Bank Plc: *Your Active Saver Account statement - 1 April - 31 May 2017.*
- 7.9. Norfolk Constabulary: *Thetford & Attleborough Parish Newsletter - May 2017*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2016/0360/F: Prince of Wales Lodge, Cherry Tree Lane, Stow Bedon.** Erection of 8 dwellings with parking, garaging, amenity & open space & retain existing dwelling. **To receive** notice that the applicant has lodged an appeal (ref: APP/F2605/W/17/3169513).
 - 8.2. **3PL/2017/0650/F: Home Farm, Stow Road, Stow Bedon.** Application for New Office building.
 - 8.3. **3AG/2017/0012/AG: Honeypot Estate, Spring Lane/Mere Road junction, Stow Bedon.** Notice dated 24 May 2007 that Prior Approval is not required. **To note** that contemporaneously the applicant lodged an application for full planning permission for this development ref. 3PL/2017/0567/F (not advised to this Council) which has been withdrawn as being invalid.
9. **To note** that the Clerk has completed the required Declaration of Compliance and that The Pensions Regulator has acknowledged receipt.
10. **To agree** the contents of the Draft Minutes of the Annual Parish Meeting held on Thursday 15 May 2017, to be confirmed and signed at the next Parish Meeting, and **to consider** any actions arising as a result of this meeting.
11. **To receive** an update on progress of the Village Appraisal.
12. **To approve** an application to the Government Transparency Fund for a grant totalling £386.64 to cover the cost of the Council complying with the new Transparency Code during 2017/18.
13. **To consider** the Council's policy concerning the level of reserves.
14. **Finance.**
 - 14.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £719.02 (salary for 1 April 2017 to 30 June 2017: £628.02; Mileage Allowance Payment for 30 January 2017 - 6 June 2017: £91.00).
 - 14.2. **To approve** payment of £38.60 (Postage & Telephones £7.82; Stationery £1.00; Hire of venue £1.00; Audit & Election costs £20.00; Other (share of new voice recorder) £8.78) to the Clerk as reimbursement for items paid on behalf of the Council for 10 February 2017 to 6 June 2017.
 - 14.3. **To approve** payment of £37.25 to the Society of Local Council Clerks, being this parish's share of the Clerk's subscription for the year ending 31 May 2018.
 - 14.4. **To receive** the Monthly Financial Report.
15. **To decide** on any matters for consideration at next meeting.
16. **To confirm** the date of the next meeting as Monday, 17 July 2017, at 7.30 p.m., in St Botolph's Church, Stow Bedon.

Scheduled future Meeting dates:

Monday, 17 July 2017

Monday, 16 October 2017

Monday, 22 January 2018*

Monday, 14 August 2017*

Monday, 20 November 2017

Monday, 19 February 2018

Monday, 18 September 2017

Monday, 18 December 2017

Monday, 19 March 2018

*If needed